

Youth Development, Inc. (YDI)
Board of Directors Meeting Agenda
November 16, 2017, 5:30 PM, Wool Warehouse – Sol Conference Room

I. Call to Order

II. Approval of Agenda

III. Approval of Minutes

- Joint Board of Directors and Policy Council Meeting Minutes: October 14 , 2017
- Board of Directors Training Meeting: October 19, 2017

IV. Introduction of Guests

V. Recognitions/Celebrations

VI. Public Comment

VII. Action Items

- Diana Lopez, Vice President of Prevention, Intervention & Treatment
 - **Resolution # 17-11-01-FY17** *End of Year Quarterly Reports for Alamosa/SW Mesa, Gang, Early Intervention Family Therapy; Pasos Nuevos Outpatient Substance Abuse Counseling; Wise Men/Wise Women*
 - **Resolution # 17-11-02-** *1st Quarter Reports for: Early Intervention Family Therapy Project: and Kennedy Middle School Counseling Program called Dream Big*
- Concha Cordova, Vice President of Education, Employment, & Training
 - **Resolution # 17-11-03-** *1st Quarter Reports for City Programs; Stay in School, GED, Gang Intervention & Prevention, Wise Men/ Wise Women Mentoring Program, and SW Mesa Outreach Program.*
- Debra Baca, Vice President of Early Childhood Education- Written Monthly Report
 - **Resolution # 17-11-09-** *approving the Head Start November Report*
- Robert Chavez, CFO/COO
 - **Resolution # 17-11-04-** *approving the Head Start Financial Report*
 - **Resolution # 17-11-05-** *approving Head Start Credit Card Report*

VIII. Policy Council Report by Board of Director Representative

IX. Board Chair Report

X. Committee Meetings Report

- Finance & Executive Committee Report
 - FY 17, June 30, 2017 YDI Audit-Lisa Todd, Partner, Moss Adams
 - **Resolution # 17-11-06** - To approve the FY 17 YDI Audit
 - Financial Condition of YDI- Diego Gallegos
 - Communication from YDI Bank, BBVA Compass
 - Subsequent Actions
 - Line of Credit and Cash Flow Analysis – Ryan Loveland (CPA) Assurance Senior Manager, Moss Adams
 - Fiscal Strengthening Plan and Line of Credit Reduction Strategy – Robert Chavez
 - **Resolution # 17-11-07-** *to open a new bank account at the Bank of the West*
 - a. *The President/CEO, CFO/O and Controller will be the authorized individuals to have signature authority as well as conduct all banking transactions needed on behalf of YDI.*

- **Resolution # 17-11-08-** amending the current leave policy that will change the date in which all YDI employees must use their annual leave.
- **Closed (Executive) Session** related to the possible disposal of real property, an exemption allowed under the NM Open Meetings Act.
 - Motion to move into Closed (Executive) Session
 - Roll Call Vote
- Finance & Executive Committee Report Continued (In Open Board Meeting)
 - Fiscal Strengthening Plan and Line of Credit Reduction Strategy Continued
 - **Resolution # 17-11-09-** approving the President/CEO and/or the CFO/O to take actions necessary to improve the agency's cash management/cash flow, decrease liabilities and to complete the asset liquidation of YDI's property to address the agency's debt.

XI. President and CEO Report/Update

XII. Meeting Schedule

December 21, 2017 @ 5:30 Board of Director Meeting/Strategic Planning Session, Wool Warehouse – Sol Conference Room

XIII. Adjournment