

If you are a member of the general public and would like to join the meeting: meet.google.com/yat-pqnf-yfx

Technical Assistance

Call to Order

Moment of Silence

Approval of Agenda- *Note: any item in the Consent Calendar may be moved from Consent Calendar back to the appropriate Board Committee at this point in the meeting for discussion or action.*

Approval of Minutes

Board of Directors Meeting on February 20, 2020

Introductions of Guests/Staff

Recognitions and Celebrations

Approval of Consent Calendar Items: (Discussion/Action)

Resolution #20-05-01 through #20-05-06 have been voted on by email. As per legal advice, the Board now has to ratify that these have been previously approved: (These are not included in your packet.)

Resolution #20-05-01 that the Youth Development, Inc. Board of Directors approve the Head Start, Cost of Living Grant application in the amount of \$196,525.

Resolution #20-05-02 that the Youth Development, Inc. Board of Directors approve the Head Start Quality Improvement Application in the amount of \$271,852.

Resolution #20-05-03 that the Youth Development, Inc. Board of Directors approve the Early Head Start Cost of Living (COLA) application for \$76,868.

Resolution #20-05-04 that the Youth Development, Inc. Board of Directors approve the Early Head Start Quality Improvement Application for \$95,160.

Resolution #20-05-05 that the Youth Development, Inc. Board of Directors approve the Early Head Start Child Care Partnership Cost of Living adjustment for \$29,202.

Resolution #20-05-06 that the Youth Development, Inc. Board of Directors approve the Early Head Start Quality Improvement Application for \$55,000.

The following resolutions are hereby rescinded due to the changes in ACF funding. The new resolutions are found in the COVID19 section: (These are not included in your packet.)

Resolution #20-05-07 that Youth Development, Board of Directors approve the YDI Head Start application for COVID-19 funding in the amount of \$296,380.

Resolution #20-05-08 that Youth Development, Board of Directors approve the YDI Early Head Start application for COVID-19 funding in the amount of \$75,400.

Resolution #20-05-09 that Youth Development, Board of Directors approve the YDI Head Start application for funding to operate a eight week summer program for \$1,623,382.

Resolution #20-05-10 that Youth Development, Board of Directors approve the YDI Early Head Start/Child Care Partnership application for COVID-19 funding in the amount of \$23,200

Continued Consent Calendar Items: (These are new resolutions needing approval.)

Resolution #20-06-01 that the Youth Development, Inc. Board of Directors approve the Head Start/ Early Head Start VP Report for February, March, April and May 2020

Resolution #20-06-02 that the Youth Development, Inc. Board of Directors approves the Head Start/ Early Head Start Credit Card Report for February, March, April, and May 2020.

Resolution #20-06-03 that the Youth Development, Inc. Board of Directors approve the Head Start/ Early Head Start Budget Report for February, March, April, and May 2020.

Resolution #20-06-04 that the Youth Development, Inc. Board of Directors approve the 2nd Quarter City of Albuquerque Reports for Stay in School, Project Adelante- HSE, Gang Prevention/Intervention, and Kennedy Middle School-Dream Big

Resolution #20-06-05 that the Youth Development, Inc. Board of Directors approve the 2nd Quarter State of NM Reports for Juvenile Community Corrections, Victims Offender Mediation Program (VOMP)

Resolution #20-06-06 that the Youth Development, Inc. Board of Directors approve the 3rd Quarter City of Albuquerque Report for Stay in School, Project Adelante- HSE, Gang Prevention/Intervention, and Kennedy Middle School-Dream Big

Resolution #20-06-07 that the Youth Development, Inc. Board of Directors approve the 3rd Quarter State of NM Report for the Juvenile Community Corrections, Victims Offender Mediation Program (VOMP)

Resolution #20-06-08 that the Youth Development, Inc. Board of Directors approve the Board of Directors and CEO Conflict of Interest Policy.

Resolution #20-06-09 that Youth Development, Inc. Board of Directors approve the YDI Flexible Spending Plan Amendment in the form attached hereto, which amendment is hereby adopted and approved.

COVID19 Update

ECE- Debra Baca

Resolution #20-06-10 that the Youth Development, Inc. Board of Directors approve the Head Start application COVID-19 funding in the amount of \$898,141.

Resolution #20-06-11 that the Youth Development, Inc. Board of Directors approve the Early Head Start application COVID-19 funding in the amount of \$228,490.

Resolution #20-06-12 Early Head Start/Child Care Partnership application COVID-19 funding in the amount of \$70,305.

Resolution #20-06-13 that the Youth Development, Inc. Board of Directors approve the Summer Ranking Criteria for Head Start. The ranking criteria will prioritize working parents to support family financial stability.

Reopening YDI and CARES Act Compliance

- ECE- Debra Baca
- PIBH-Diana Lopez
- EET-Concha Cordova
- Reopening:
 - Staffing Challenges
 - **Resolution #20-06-14** that Youth Development, Inc. Board of Directors approve the YDI COVID-19 Interim Policy. Donna Martinez
 - Reopening Plan

Board Committees:

Policy Council Board Report Board Representative Debra Singletary

Finance/Executive Committee Meeting Financial Update

- Financial deficits
 - Presentation of the problem
 - Root causes
 - Current situation
- Recommendations for solving the problem
- PPP (Paycheck Protection Plan) Loan

Resolution #20-06-15 that Youth Development, Inc. Board of Directors approve the application for the Paycheck Protection Program (PPP). The decision to submit an application was based on YDI's financial position and the financial impacts to the organization caused by COVID-19. The acceptance of the PPP loan allowed YDI to retain employees that may have been laid off due to the financial position of the organization.
- Deficit reduction plans.
 - Unit Billing Contracts

Resolution #20-06-16 the Chief Executive Officer and Board Chair to draft correspondence to the Secretary of the Children Youth and Families Department and the Secretary of the Human Services Department providing notice that unit billed programs/contracts funded by their agencies are being monitored for the possible cancellation due to the inability to generate enough revenue to cover expenses.
 - Cost of Living Adjustment

Resolution #20-06-17 that Youth Development, Inc. Board of Directors approve a retroactive 2% one-time cost-of-living increase for all wages paid since January 1, 2020 to June 30, 2020. To be eligible for the retroactive salary increase, employees must be actively employed at the time of Board Resolution approval. Any employee who has resigned prior to this date or is classified as a special category or an appointed employee will not be eligible for the salary increase
 - YDI 2020-21 Preliminary Budget:

Resolution #20-06-18 that Youth Development, Inc. Board of Directors approve the preliminary FY21 agency budget with the understanding that contractual amounts may change based the current economic status of the funding agencies.
 - Facility Update:
 - Refinance Los Lunas/Los Lentos mortgage:

Resolution #20-06-19 that Youth Development, Inc. Board of Directors approves the refinancing of the current mortgage held by Compass Bank for the YDI Valencia Office located at 428 Los Lentas Rd. Los Lunas, New Mexico, with the entity to be determined by YDI's Chief Executive Officer.
 - 6306 Central Update:
 - Candelaria Update:

Program/Services Committee Meeting March 2, & May 28 & June 11 2020

- Second and third-quarter reports to the COA and State of NM (Resolution in Consent Calendar)
- Emergent Planning Session- Saturday, September 26, 2020

HR/Policy Committee Meeting – March 3, 2020, & May 27, 2020

- Conflict of Interest Policy- Resolution in Consent Calendar. Training will take place during committee meetings. A signing will be completed individually.

- Covid-19 Interim Policy
- Flex Spending Amended Plan

Northern Committee Meeting- No meeting was held

Making Sense of YDI: This meeting’s focus on finances and programs experiencing deficits provide an opportunity for Board members to learn and understand some long term challenges that YDI has faced for many years.

Board Chair Report – Chair Ramona Sanchez

Board of Directors Elections (CEO will run the election process)

New terms for Board members- The two-year term for the following Board members expires June 30, 2020. All of these Board members have expressed an interest in continuing for another two-year term.

The vote to be taken is to reappoint these Board members for another two year term.

- Ramona Sanchez
- Carl Broach
- Teresa Sarracino
- Mark Dinelli
- Steve Lucero
- Melissa Armijo

Board Officers: The following Board members have expressed an interest in a Board leadership position. The vote to be taken is to appoint these Board members to these positions for a one year term.

- Board Chairperson: Debra Singletary
- Board Vice-Chairperson: Carl Broach
- Board Treasurer: Francilla Whiteskunk
- Board Secretary: Ramona Sanchez

Reappointment of the CEO for a six month term.

As per the YDI Bylaws, the CEO shall be reappointed at the annual meeting.

Resolution #20-06-20 that Youth Development, Inc. Board of Directors approve the reappointment of Dr. Diego Gallegos as CEO for six (6) months while a comprehensive evaluation of his performance is completed by the Board of Directors. The reappointment shall begin on July 1, 2020 and a final decision for future reappointment shall take place by December 31, 2020.

CEO Report – Diego Gallegos

- Carino Building
- 50 Year Update
- Toy Run
- Southern NM WIOA Update

Adjournment