

Youth Development, Inc. (YDI)
Annual Board of Directors Meeting Agenda
3411 Candelaria Ave. NE Suite J
Alb., NM 87107
June 16, 2022- In-Person- 5:00- 8:00 PM

Call to Order

Take Roll

Welcome

Introductions of Guests/Staff

Approval of Agenda

- *Note: any item in the Consent Agenda may be moved from Consent Agenda back to the appropriate Board Committee at this point in the meeting for discussion or action.*

Approval of Consent Agenda Items: (Discussion/Action)

Approval of Minutes –*Board Meeting April 21, 2022, & Special Meeting, May 5, 2022*

Resolution #22-06-01 that the Youth Development, Inc. Board of Directors approve the Vice President Of Head Start/ Early Head Start Monthly Program Report April 2022.

Resolution #22-06-02 that the Youth Development, Inc. Board of Directors approve the Head Start/ Early Head Start Credit Card Report for April 2022.

Resolution #22-06-03 that the Youth Development, Inc. Board of Directors approve the Head Start/ Early Head Start Financial Budget Report for April 2022.

Resolution #22-06-04 that the Youth Development, Inc. Board of Directors approve the 3rd Quarter Reports for ABQ STRYV for Stay in School, High School Equivalency (HSE) Kennedy Middle School-Dream Big and Rapid Re-Housing Program.

Resolution #22-06-05 that the Youth Development, Inc. Board of Directors approve the 3rd Quarter JCC and Victims Offender Mediation Program (VOMP)

Resolution #22-06-06 that the Youth Development, Inc. Board of Directors approve the Ratify the Email Vote 2022 YDI Head Start/Early Head Start Cost of Living Increase (COLA) and Quality Improvement Application to the Administration for Children and Families.

Resolution #22-06-07 that the Youth Development, Inc. Board of Directors approve the updated Eligibility and Ranking Criteria for Early/Head Start to include families receiving SNAP benefits.

Resolution #22-06-08 that the Youth Development, Inc. Board of Directors approve the Amended YDI By-Laws.

Resolution #22-06-09 that the Youth Development, Inc. Board of Directors approve the following Bank Signatures.

- CEO Robert Chavez
- CFO Terri Owens
- Vice President Donna Martinez
- Purchasing Director Kelley Tester

Annual Board Actions - CEO Diego Gallegos

- Conflict of Interest Policy Signatures
- Confidentiality Policy Signatures
- New Mexico Attorney General Charitable Organization Questionnaire
- Yearly Monetary Donation Reminder

Resolution #22-06-10 that the Youth Development, Inc. Board of Directors approve the Annual Open Meetings Act.

Resolution #22-06-11 that the Youth Development, Inc. Board of Directors approve the seating of the following Board Members for two (2) more years to the YDI Board of Directors: *Carl Broach, Mary Johnell Hale, Mark Dinelli, Walter Vigil, Steve Lucero & Melissa Armijo*

Annual Election of Officers

Resolution #22-06-12 that the Youth Development, Inc. Board of Directors approve the seating of the following Board Officers: Board Chair, Vice-Chair, Secretary, and Treasurer.

YDI Flexible Spending Summary – VP Donna Martinez

Resolution #22-06-13 that the Youth Development, Inc. Board of Directors approve the Restatement of the YDI Cafeteria Plan to comply with Department of Labor and IRS regulations which includes increasing the flex spending employee contribution to \$2,850 per plan year. YDI's flex spending and dependent plan year is June 1 – May 31. The pre-tax plan year is January 1-December 31.

Board Committee Meeting Summary:

Policy Council Board Summary- Marie Martinez

Executive/ Finance Committee Summary –CFO Terri Owens

- 2022-2023 Proposed Budget

Resolution #22-06-14 that the Youth Development, Inc. Board of Directors approve the preliminary FY23 agency budget with the understanding that contractual/allocation amounts may change based on contracts that are currently being negotiated and proposals that have been submitted in which YDI is awaiting a decision from potential funders.

Human Resource/Policy Committee Summary

Program/ Services Committee Summary

Board Chair Report- Chair Carl Broach

Call for a motion to go into Executive Closed Session for limited personnel matters.

Resolution #22-06-15 that the Youth Development, Inc. Board of Directors approve the Contract Renewal Continuation Memorandum of Agreement for Diego Gallegos.

Resolution #22-06-16 that the Youth Development, Inc. Board of Directors approve the CEO Robert Chavez Memorandum of Agreement effective July 1, 2022.

A statement that no other matters were discussed during the Executive/Closed Session.

CEO Report- Dr. Diego Gallegos

- Thank You

COO Report- Robert Chavez

Adjournment