

Youth Development, Inc. (YDI)
Joint YDI Board of Directors and Policy Council Meeting/Governing Bodies Training Agenda
November 12, 2022
8:30 am – 1:30 pm

Continental Breakfast – 8:30 am – 9:00 am

- YDI Board and Policy Council Member Networking

Welcome/Introductions – YDI Joint Training Session - 9:00 am – 9:10 am

- YDI Board Chair – Mr. Carl Broach
- YDI Head Start Policy Council – Sabrina Lujan – Secretary

Goals/Outcomes of the Training – 9:10 am – 9:15 am

- YDI VP of Early Childhood and Education – Ms. Debra Baca

Joint YDI Board and Policy Council Training – 9:15 am – 11:10 am

- ECE Division Overview and Training
- Board and Policy Council Roles and Responsibilities
- Head Start Performance Standards

Break – 11:10 am - 11:15 am

I. YDI Board and Policy Council Meeting - Call to Order - 11:15 am

- YDI Board Chair – Mr. Carl Broach
- YDI Head Start Policy Council – Sabrina Lujan – Secretary

II. YDI Organizational Leadership Introductions - 11:15 am – 11:20 am

- Executive Leadership Team

III. Recognitions/YDI Staff 11:20 am to 11:45 am

- Mr. Robert Chavez, CEO, Ms. Debra Baca, VP
 - Ms. Rachel Lucero, Former PC Chair
 - Early Childhood and Education- Ms. Debra Baca
 - Prevention, Intervention and Behavior Health – Ms. Diana Lopez
 - Education and Employment and Training- Ms. Concha Cordova
 - Administration- Mr. Robert Chavez

IV. Approval of Consent Items: 11:45 am to 11:50 am

- Approval of Board Minutes for August 18,2022 Meeting
- Approval of Board Minutes for August 31, 2022 Special Board Meeting
- Resolution #22-11-01 Program Ranking Criteria (Board action)
- Resolution #22-11-02 Program Information Report (PIR)
- Resolution #22-11-03 Head Start Financial Report - September
- Resolution #22-11-04 Head Start Credit Card Expenditures

V. Approval of Policy Council Minutes - October 2022– 11:50 am – 12:00 pm

- Policy Council Motion

- VI. Head Start Vice President Report/October – 12:00 pm to 12:20 pm**
 - Ms. Debra Baca, VP of Early Childhood Education
 - Policy Council Motion

- VII. Policies – Robert Chavez/Debra Baca – 12:20 pm to 12:35 pm**
 - YDI Board of Directors - Impasse Policy
 - Resolution #22-11-05
 - Policy Council Motion
 - YDI Board of Directors - Shared Decision Making
 - Resolution #22-11-06
 - Policy Council Motion
 - YDI Conflict of Interest - Signed
 - Confidentiality Policy - Signed

- VIII. Community Needs Assessment 12:35 pm to 12:50 pm**
 - **Ms. Michelle Baker, Quality Assurance Officer**
 - Resolution #22-11-07

- IX. YDI Organizational Structure/Chart, Key Members -12:50 pm to 1:00 pm**
 - Mr. Robert Chavez, CEO

- X. YDI Program Update Presentations – 1:00 pm to 1:30 pm**
 - **Prevention, Intervention and Behavioral Health**
 - Ms. Diana Lopez - 5 minutes
 - **EE and T Vice President Report –**
 - Ms. Concha Cordova - 5 minutes
 - **Early Childhood and Education –**
 - Ms. Debra Baca - 5 minutes
 - **EE and T Vice President Report –**
 - Ms. Concha Cordova – 5 minutes
 - **Development/Communications Department Report**
 - Mr. Manuel Casias
 - **Administration:**
 - Ms. Donna Martinez and Ms. Terri Sweetland-Owens – 10 Minutes
 - **CEO Report –** Mr. Robert Chavez

- XI. Adjournment 1:30 pm**