Youth Development, Inc. (YDI)
Joint YDI Board of Directors and Policy Council Meeting/Governing Bodies Training Agenda
November 12, 2022
8:30 am – 1:30 pm

Continental Breakfast – 8:30 am – 9:00 am
• YDI Board and Policy Council Member Networking

Welcome/Introductions – YDI Joint Training Session - 9:00 am – 9:10 am
• YDI Board Chair – Mr. Carl Broach
• YDI Head Start Policy Council – Sabrina Lujan – Secretary

Goals/Outcomes of the Training – 9:10 am – 9:15 am
• YDI VP of Early Childhood and Education – Ms. Debra Baca

Joint YDI Board and Policy Council Training – 9:15 am – 11:10 am
• ECE Division Overview and Training
• Board and Policy Council Roles and Responsibilities
• Head Start Performance Standards

Break – 11:10 am - 11:15 am

I. YDI Board and Policy Council Meeting - Call to Order - 11:15 am
• YDI Board Chair – Mr. Carl Broach
• YDI Head Start Policy Council – Sabrina Lujan – Secretary

II. YDI Organizational Leadership Introductions - 11:15 am – 11:20 am
• Executive Leadership Team

III. Recognitions/YDI Staff 11:20 am to 11:45 am
• Mr. Robert Chavez, CEO, Ms. Debra Baca, VP
  • Ms. Rachel Lucero, Former PC Chair
  • Early Childhood and Education- Ms. Debra Baca
  • Prevention, Intervention and Behavior Health – Ms. Diana Lopez
  • Education and Employment and Training- Ms. Concha Cordova
  • Administration- Mr. Robert Chavez

IV. Approval of Consent Items: 11:45 am to 11:50 am
• Approval of Board Minutes for August 18,2022 Meeting
• Approval of Board Minutes for August 31, 2022 Special Board Meeting
• Resolution #22-11-01 Program Ranking Criteria (Board action)
• Resolution #22-11-02 Program Information Report (PIR)
• Resolution #22-11-03 Head Start Financial Report - September
• Resolution #22-11-04 Head Start Credit Card Expenditures

V. Approval of Policy Council Minutes - October 2022– 11:50 am – 12:00 pm
• Policy Council Motion
VI. Head Start Vice President Report/October – 12:00 pm to 12:20 pm
   • Ms. Debra Baca, VP of Early Childhood Education
   • Policy Council Motion

VII. Policies – Robert Chavez/Debra Baca – 12:20 pm to 12:35 pm
   • YDI Board of Directors - Impasse Policy
     o Resolution #22-11-05
     Policy Council Motion
   • YDI Board of Directors - Shared Decision Making
     o Resolution #22-11-06
     o Policy Council Motion
   • YDI Conflict of Interest - Signed
   • Confidentiality Policy - Signed

VIII. Community Needs Assessment 12:35 pm to 12:50 pm
   • Ms. Michelle Baker, Quality Assurance Officer
     o Resolution #22-11-07

IX. YDI Organizational Structure/Chart, Key Members -12:50 pm to 1:00 pm
   • Mr. Robert Chavez, CEO

X. YDI Program Update Presentations – 1:00 pm to 1:30 pm
   • Prevention, Intervention and Behavioral Health
     • Ms. Diana Lopez - 5 minutes
   • EE and T Vice President Report –
     • Ms. Concha Cordova - 5 minutes
   • Early Childhood and Education –
     • Ms. Debra Baca - 5 minutes
   • EE and T Vice President Report –
     • Ms. Concha Cordova – 5 minutes
   • Development/Communications Department Report
     • Mr. Manuel Casias
   • Administration:
     • Ms. Donna Martinez and Ms. Terri Sweetland-Owens – 10 Minutes
   • CEO Report – Mr. Robert Chavez

XI. Adjournment 1:30 pm