

**Youth Development, Inc. (YDI)**  
**3411 Candelaria Ave. NE Suite J**  
**Alb., NM 87107**  
**Board of Directors Meeting Agenda-**  
**Virtually**  
**December 15, 2022**  
**5:00pm-7:00pm**

- I. Board Roll Call**
  - a. Antoinette Baldonado, Senior Executive Assistant
- II. Board Meeting Call to Order**
  - a. Carl Broach, Board Chair
- III. Welcome**
  - a. Carl Broach, Board Chair
- IV. Introductions of Guests/Staff**
  - a. Robert Chavez, CEO
- V. Approval of December Meeting Agenda**
  - a. Carl Broach, Board Chair
- VI. YDI Employee Recognitions**
  - a. **Robert Chavez, CEO**
    - i. Concha Cordova, VP of EE and T
    - ii. Debra Baca, VP of ECE
    - iii. Diana Lopez, VP of PIBH
    - iv. Donna Martinez, VP of HR, Terri Owens-Sweetland, CFO

*Note: any item in the Consent Agenda may be moved from Consent Agenda back to the appropriate Board Committee at this point in the meeting for discussion or action.*

- VII. Approval of Consent Agenda Items: (Discussion/Action)**
  - a. **Approval of Minutes** –Board Meeting on November 12, 2022
  - b. **Resolution #22-12-01** that the Youth Development, Inc. Board of Directors approve the Vice President of Head Start/ Early Head Start Monthly Program Report for November 2022
  - c. **Resolution #22-12-02** that the Youth Development, Inc. Board of Directors approve the Head Start/Early Head Start Credit Card Report for October and November 2022
  - d. **Resolution #22-12-03** that the Youth Development, Inc. Board of Directors approve the Head Start/Early Head Start Financial Budget Report for October and November 2022
  - e. **Resolution #22-12-05** that the Youth Development, Inc. Board of Directors approve the YDI Financial Report for the month of October 2022
- VIII. YDI Strategic Plan Update:**
  - i. Robert Chavez, CEO
  - ii. Concha Cordova, VP EE, and T
  - iii. Debra Baca, VP of ECE
  - iv. Diana Lopez, VP of PIBH
  - v. Donna Martinez, VP of HR, Terri Owens-Sweetland, CFO,
  - vi. Manuel Casias VP of Dev/Ext. Communications and KJ Straub-MacCanon
- IX. Approval of the Agency Annual Budget**
  - a. Teri Owens-Sweetland, CFO
    - i. **Resolution 22-12-06**

- X. Approval of Head Start Budget Modification**
  - a. Carmen Secatero, Senior Associate Director
    - i. Resolution 22-12-07**
- XI. Board Chair Report:**
  - a. Carl Broach, Chair
- XII. CEO Report:**
  - a. Robert Chavez, CEO
  - b. Proposed Land Purchase for Head Start
  - c. New Board Member Application
  - d. Annual Board Meeting Proposed Schedule
  - e. New Board Membership
- XIII. Adjournment:**
  - a. Carl Broach, Chair