

Youth Development, Inc. (YDI)
3411 Candelaria Ave. NE Suite J, Alb., NM 87107
Board of Directors Meeting Agenda – In-person/Teams

April 20, 2023

- I. 5:30pm - Welcome**
 - a. Carl Broach, Board Chair -
- II. 5:35pm - Board Roll Call**
 - a. Antoinette Baldonado, Sr. Executive Assistant
 - b. Carl Broach, Board Chair
- III. 5:40pm - Introductions of Guests/Staff**
 - a. Robert Chavez, CEO
 - i. Josh Trujillo, SJT Auditor
- IV. 5:40pm – 5:50pm YDI Employee Recognitions**
 - i. Concha Cordova, VP of EE, and T
Cory E Hall
 - ii. Debra Baca, VP of ECE
Samantha Garcia
 - iii. Diana Lopez, VP of PIBH
Juan Hielo
 - iv. Donna Martinez, VP of HR, Terri Owens-Sweetland, CFO
Ray Trujillo

Note: any item in the Consent Agenda may be moved from the Consent Agenda back to the appropriate Board Committee at this point in the meeting for discussion or action.

- V. 5:50pm – 6:10pmm - Audit Presentation**
 - a. **SJT Group LLC, Joshua Trujillo CPA, CGFM, FHFMA**
 - b. Resolution #23-04-09 - Acceptance of the Annual Audit.
- VI. 6:10pm – 6:15pm -- Approval of Consent Agenda Items: (Discussion/Action)**
 - a. **Approval of Minutes** - Board Meeting of February 16th, 2023.
 - b. **Resolution #23-04-01** - Temporary Salary Increase (TSI) HR Policy Revision
 - c. **Resolution #23-04-02** - Head Start Cola Application Approval 5.6% Increase
 - d. **Resolution #23-04-03** - HS/Early Head Start & Pregnant Mothers Ranking Criteria
 - e. **Resolution #23-04-04** - 1303 Application Heights Purchase
 - f. **Resolution #23-04-05** - Head Start Financial Report February & March 2023
 - g. **Resolution #23-04-06** - Head Start Credit Card – February & March 2023
 - h. **Resolution #23-04-07** - Head Start Vice President’s Report for March & April 2023 (Feb&Mar information)
 - i. **Resolution #23-04-08** - Transfer of non-restricted funds to LLC’s
- VII. 6:15pm – 6:20pm - YDI Wage Compensation Update - Donna Martinez**
 - a. **6:20pm – 6:30pm - VP of Early Childhood Education Report – Debra Baca**
Rightsizing Head Start
 - b. **6:30pm – 6:40pm - VP of PIBH Report – Diana Lopez**
Neutral Corner

- VIII. 6:40pm – 6:50pm - VP of Education and Employment Report – Concha Cordova**
 - a. ABQ Against Violence
- IX. 6:50pm – 7:00pm - VP of Development and Communications Report – Manual**
- X. 7:00pm – 7:05pm Board Chair Report:**
 - a. Carl Broach, Chair
- XI. 7:05pm – 7:25pm - CEO Report:**
 - a. Robert Chavez, CEO
 - b. Congratulations to Melissa Armijo who was nominated for the Outstanding Citizen Award and was selected for South Valley Pride Day.
- XII. 7:30pm - Adjournment:**
 - a. Carl Broach, Chair