

**Youth Development, Inc. (YDI)**  
**Board of Directors Annual Meeting Agenda**  
**3411 Candelaria Ave. NE Suite J Alb., NM 87107**  
**In-person/Teams**  
**June 15, 2023 – 5:30pm to 7:45pm**

- I. 5:30pm - Welcome**
  - a. Carl Broach, Board Chair -
  
- II. 5:35pm - Board Roll Call**
  - a. Antoinette Baldonado, Sr. Executive Assistant
  
- III. 5:40pm - Board Meeting Call to Order**
  - a. Carl Broach, Board Chair
  
- IV. 5:40pm - Introductions of Guests/Staff**
  - a. Robert Chavez, CEO
  
- V. 5:40pm – 5:50pm Outstanding YDI Employee Recognitions**
  - a. **Robert Chavez, CEO**
    - i. Concha Cordova, VP of EE, and T
  
    - ii. Debra Baca, VP of ECE
  
    - iii. Diana Lopez, VP of PIBH
  
    - iv. Donna Martinez, VP of HR, Terri Owens-Sweetland, CFO
  
- Note: any item in the Consent Agenda may be moved from the Consent Agenda back to the appropriate Board Committee at this point in the meeting for discussion or action.*
  
- VI. 5:50pm – 6:00pm - Approval of Consent Agenda Items: (Discussion/Action)**
  - a. **Approval of Minutes** - Board Meeting of April 20, 2023.
  - b. **Resolution #23-06-01** - Quarterly Reports - COA Q3 Quarter Reports for Project EVO, Stay in School, VIP, Kennedy Middle School-Dream Big and Rapid Rehousing.
  - c. **Resolution #23-06-02** - HR Policy Amendment for employee "License and Certificate" expiration/renewal
  - d. **Resolution #23-06-03** - Resolution regarding approval to begin banking services with New Mexico Bank and Trust
  - e. **Resolution #23-06-10** - Youth Development, Inc. Board of Directors approve the Vice President of Head Start/Early Head Start Monthly Program Reports for the month of April and May of 2023
  - f. **Resolution #23-06-11** - Youth Development, Inc. Board of Directors approve the Head Start/Early Head Start Credit Card Reports for the month of April and May of 2023.
  - g. **Resolution #23-06-12** - Youth Development, Inc. Board of Directors approve the Head Start/Early Head Start Financial Budget Reports for the month of April and May of 2023.
  
- VII. 6:00pm – 6:30pm – Annual Board Action Resolutions**

- a. **Approval of Resolution #23-06-04** Approval of the Annual Open Meetings Act.
- b. **Approval of Resolution #23-06-05** - Approving Bank signatures for Bank of the West
- c. **Approval of Resolution #23-06-06** - Approving Bank signatures for New Mexico Bank and Trust
- d. **Approval of Resolution #23-06-07** - Resolution approving YDI's FY2024 Preliminary Budget

**VIII. 6:30pm – 6:45pm Seating of Board Members**

- a. **Resolution #23-06-08** – Re-appointment of Board Members

**IX. 6:45pm – 7:00pm YDI Board of Directors Nominations and Election of Officers**

- a. **Resolution #23-06-09** – that the Youth Development, Inc. Board of Directors approve the seating of the following Board Officers: Chair, Vice-Chair, Secretary and Treasure.

**X. 7:00pm – 7:15pm – Board Annual Renewals**

- a. Conflict of Interest Policy Signatures
- b. Confidentiality Policy Signatures
- c. YDI Board Annual Monetary Contribution Commitment

**XI. 7:15pm – 7:30pm - CEO Evaluation Process Discussion/Review**

**XII. 7:30pm – 7:35pm Board Chair Report:**

- a. Carl Broach, Chair

**XIII. 7:35pm – 7:45pm - CEO Report:**

- a. Robert Chavez, CEO

**XIV. 7:45pm - Adjournment:**

- a. Carl Broach, Chair